



STATE OF TENNESSEE
TENNESSEE COMMISSION ON CHILDREN AND YOUTH

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PERSONNEL COMMITTEE

TCCY Library

Andrew Johnson Tower, Ninth Floor

Thursday, February 23, 2006

12:00 noon

MINUTES

Attending: Cindy Durham, Marti Herndon, Sue Pilson

- I. Approval of October Minutes – Minutes were disseminated prior to the meeting. No changes to the minutes were made from those distributed.

II. Discussion of Executive Director Performance Standards

Committee discussed the performance standards developed for the TCCY executive director and e-mailed to Commission members. Committee determined there would be an evaluation of the executive director every two years which would include several different components:

- Executive Committee would perform the evaluation of the executive director.
- Evaluation tool will be developed.
- Self-assessment tool will be developed.
- Staff feedback tool will be developed.

Committee will recommend that the Commission approve and adopt the Executive Director Performance Standards.

III. Discussion of Evaluation Process

The plan is to start the evaluation process in the Fall 2006.

IV. Other Business

There being no other business, the committee adjourned.

Minutes Submitted by:

Minutes Approved by:

Linda O'Neal
TCCY Executive Director

Sue Pilson, Chair